

The University of Waikato
Te Whare Wānanga o Waikato

POSITION DESCRIPTION

Lecturer of Finance and Technology

Vision

We will

- deliver a world-class education and research portfolio
- provide a full and dynamic university experience which is distinctive in character
- pursue strong international linkages to advance knowledge

The over-arching themes of this *Vision* are:

- Excellence
- Distinctiveness
- International Connectedness

Values

Ko te mana o Te Whare Wānanga o Waikato ka herea ki tō tātou:

- Tu ngātahi me te Māori
- Mahi pono
- Whakanui i ngā huarahi hou
- Whakarewa i te hiringa i te mahara

The University of Waikato places a high value on:

- Partnership with Māori
- Acting with integrity
- Celebrating diversity
- Promoting creativity

1. GENERAL

Waikato Management School (The Division of Management) offers qualifications at undergraduate, postgraduate and doctoral levels and is one of four divisions at the University of Waikato. It has distinguished itself among New Zealand business schools by the relevance and rigour of its education and research. It is a member of an elite group of global business schools that have earned Triple Crown status – an international acknowledgement of excellence in business education. Waikato Management School is committed to its strategy of empowering people to grow thriving businesses, a thriving society and a thriving world.



2. POSITION PURPOSE

Located within the School of Accounting Finance and Economics, the Lecturer will make foundational contributions to research and future focussed qualifications in banking and financial technology at the undergraduate, postgraduate and doctoral levels.

To contribute to the teaching, postgraduate supervision and administration requirements of the School and/or Division in accordance with workload norms, to maintain and develop original scholarship and research, and to undertake professional/community/iwi service activities relevant to the profession or discipline.

Many of the tasks in the Lecturer to Professor range are common to each level, but as staff members advance in their careers, they are expected to perform the tasks at a higher level. This may be evidenced by an increase in the quality of teaching performance; a greater contribution to the advancement of the discipline through achievements in research and scholarship and/or artistic or professional practice; increased leadership; and a greater contribution to university administration and academic matters more generally.

3. ACCOUNTABILITY

The Lecturer is responsible to the Vice-Chancellor through the Head of School, who in turn is responsible to the Vice-Chancellor through the Division of Management Dean.

4. FUNCTIONAL RELATIONSHIPS:

Internal: Head of School
 Other Finance area and School staff
 Administrative staff
 Students
 Relevant Research Centres and Institutes

5. KEY TASKS

Having regard to the aims, objectives and long-term strategic goals of the School, the Division and the University, the primary objectives required of a Lecturer include the following:

- Prepare and deliver research-informed lectures and/or seminars and, as appropriate, conduct and/or co-ordinate tutorials, practical classes, demonstrations, or workshops.
- Contribute to or be responsible for paper co-ordination and delivery. This includes paper administration; initiating and developing paper material; appraisal, review and evaluation of programmes and papers; development of the curriculum; developing and delivering on-line papers, where appropriate; and updating teaching resources and paper materials.
- Carry out paper marking and assessment activities including the setting of examinations.
- Be readily available to advise and meet with students including maintaining regular office hours.
- Supervise a suitable number of work integrated learning, honours, graduate and postgraduate students.
- Maintain an active research programme and conduct quality research and contribute to knowledge development through scholarship and publication. This will include involvement in research projects and attendance and presentation at academic conferences, and may include leadership of a research team and/or obtaining internal or external research funding for specific finance projects.

- Involvement in professional and/or community/iwi activities relevant to the discipline.
- Carry out broad administrative functions including active and constructive participation at School and/or Division meetings and undertake administration, planning and/or committee work where appropriate.
- Participate in the maintenance of a safe and healthy work environment for self and others including students.
- Any other duties as required that are consistent with the position held, other than in exceptional circumstances such as rehabilitation after injury or sickness.

NOTE: Staff have an annual Objectives, Development and Reflection (ODR) meeting with their manager. New staff attend such a meeting approximately three months after taking up their appointment.

6. PERFORMANCE STANDARDS

The Lecturer will be performing satisfactorily when:

- Teaching and associated duties are fulfilled to an acceptably high level of competency defined by the School and Division norms and expectations including paper appraisal and teaching evaluation.
- Student learning, at all levels, is appropriately facilitated in accordance with the School, Division and University's goals and objectives.
- Personal and/or team research and scholarship activities yield demonstrable outcomes normally evidenced by both continued publications in books and refereed journals and presentation or publication of conference papers; and/or performance/works of art/other non-print media outcomes, where appropriate. An established research and publishing record or the equivalent has emerged and there is evidence of an active programme of scholarship and research.
- Regular contributions are made to appropriate professional and/or community/iwi groups and/or in a public service or University or national representation capacity.
- Regular contributions are made to the School and/or Division administration, as appropriate, relative to workload norms and expectations.
- Safe and healthy work practices are followed. University policies and procedures, relevant work standards and statutory obligations are complied with.

PERSON SPECIFICATION

EDUCATIONAL QUALIFICATIONS

- PhD in Banking, Finance, Financial Technology or related discipline.

TRAINING, SKILLS AND KNOWLEDGE

Essential

- Contemporary knowledge of the financial technology sector including fintech practices, banking and/or analytics.
- Proven successful teaching skills at tertiary level.
- Marking and assessment skills with high levels of accuracy.
- Organisational and administrative ability.

Preferred

- Scholarly publications in banking, finance, financial technology or related areas.
- Curriculum development skills.
- Knowledge of various disciplines such as economics, fintech, analytics and digital business.
- Ability to apply information and communication technologies to achieve desired outcomes.
- Success in sourcing research funding.

PERSONAL QUALITIES

- Self-motivation and a pro-active approach.
- Demonstrated ability to contribute and operate in a team environment.
- Ability to relate and communicate effectively and sensitively to students and staff from a variety of backgrounds and cultures.
- Commitment to a culture of openness, flexibility and cooperation to achieve excellence.
- High levels of professionalism when dealing with staff and students.
- A commitment to equal opportunity and to the University's partnership with Māori as intended by the Treaty of Waitangi.

November 2024