

**The University of Waikato
Te Whare Wānanga o Waikato**

POSITION DESCRIPTION

**Senior Lecturer in Sport Coaching
School of Sport and Human Movement
Division of Health**

Vision

We will

- deliver a world-class education and research portfolio.
- provide a full and dynamic university experience which is distinctive in character.
- pursue strong international linkages to advance knowledge.

The over-arching themes of this *Vision* are:

- Excellence
- Distinctiveness
- International Connectedness

Values

Ko te mana o Te Whare Wānanga o Waikato ka herea ki tō tātou:

- Tu ngātahi me te Māori
- Mahi pono
- Whakanui i ngā huarahi hou
- Whakarewa i te hiringa i te mahara

The University of Waikato places a high value on:

- Partnership with Māori
- Acting with integrity
- Celebrating diversity
- Promoting creativity

1. GENERAL

The School of Sport and Human Movement is one of five schools in the Division of Health. The School of Sport and Human Movement includes research and teaching activities in the areas of Human Performance Science, Healthy Active Living, and Sport Development and Coaching.

The School offers a full range of qualifications at undergraduate and postgraduate levels, which are delivered on both the Hamilton and Tauranga campuses. The School of Sport and Human Movement is in a strong growth phase, having recently been ranked in the top 100 in the world for sport. Additional taught programmes and research activities are being established in close collaboration with external stakeholders.

In the School of Sport and Human Movement, we are passionate about research and teaching that leads to both improvement in human performance and better and fairer health outcomes in Aotearoa, so that everyone thrives. The School combines an understanding of sport and human movement, with expertise in mental and physical health, Western knowledge and mātauranga Māori, for a more positive and integrated approach to sport and exercise.

2. POSITION PURPOSE

To contribute to the teaching, postgraduate supervision and administration requirements of the School/Division, maintain and develop original scholarship and research, and undertake professional/community/iwi service activities relevant to the profession or discipline.

Many of the responsibilities within the Lecturer to Professor range are common to each level, but as staff members advance in their careers, they are expected to perform the tasks at a higher level. This may be evidenced by an increase in the quality of teaching performance; a greater contribution to the advancement of the discipline through achievements in research and scholarship and/or artistic or professional practice; increased leadership; and a greater contribution to university administration and academic matters more generally.

3. ACCOUNTABILITY

The Senior Lecturer is responsible to the Vice-Chancellor through the Head of Sport and Human Movement who in turn is responsible to the Vice-Chancellor through the appropriate Pro Vice-Chancellor.

4. FUNCTIONAL RELATIONSHIPS:

Internal:

Pro Vice Chancellor of Health
Head of School of Sport and Human Movement
Associate Deans
School Manager
Other academic and general staff in the School, and Division
Students
Relevant Research Institutes and Centers and external research agencies
External stakeholders/organizations both nationally and internationally

5. KEY TASKS

Having regard to the aims, objectives and long-term strategic goals of the School/Division, Division and University, the primary objectives required of a Senior Lecturer include the following:

5.1 Teaching and Learning

- Prepare and deliver research-informed lectures and/or seminars and, as appropriate, conduct and/or coordinate tutorials, practical classes, demonstrations, or workshops.
- Contribute to or be responsible for paper coordination and delivery. This includes administration; initiating and developing material; appraisal, review and evaluation of programmes and papers; development of the curriculum; developing and delivering on-line papers, where appropriate; and updating teaching resources and materials.
- Carry out marking and assessment activities including the setting of examinations.
- Be readily available to advise and meet with students including maintaining regular office hours.

5.2 Supervision

- Supervise honours, graduate and postgraduate students, including as Chief Supervisor for PhD students.
- Supervise student work-integrated learning experiences, as required.

5.3 Research

- Maintain an active research programme and conduct quality research and contribute to knowledge development through scholarship and publication. This will include involvement in research projects and attendance and presentation at academic conferences, and further may include leadership of a research team.
- Build and maintain national and international research collaborations, which enhance the profile

and reputation of the University.

- Seek external research funding for specific projects and submit grant applications
- Where appropriate, engage in knowledge transfer and commercialisation activities

5.4 Service and Administration

- Participate in professional and/or community/iwi and/or outreach activities relevant to the School/Division.
- Engage with relevant stakeholders, building relationships that enhance the profile and reputation of the University in terms of teaching and research.
- Carry out broad administrative functions including active and constructive participation at Programme or School/Division meetings and undertake administration, planning and/or committee work where appropriate.
- Participate in University-wide committees and working groups and/or represent the University externally as appropriate.

5.5 Other

- Participate in the maintenance of a safe and healthy work environment for self and others including students. Comply with and undertake responsibilities set out in the University's Health and Safety Policy.
- Contribute positively to a culturally safe work environment
- Any other duties as required that are consistent with the position held, other than in exceptional circumstances such as rehabilitation after injury or sickness.

NOTE: Staff have an annual objectives, development and reflection (ODR) meeting with their manager. New staff normally attend such a meeting approximately three months after taking up their appointment.

6. PERFORMANCE STANDARDS

The Senior Lecturer will be performing satisfactorily when:

- Teaching and associated duties are fulfilled to a high level as defined by School/Division norms and expectations including paper appraisal and teaching evaluation.
- Student learning, at all levels, is appropriately facilitated in accordance with the School/Division, Division and University goals and objectives.
- Personal and/or team research and scholarship activities yield demonstrable outcomes normally evidenced by continued publications in books and refereed journals, presentation, or publication of conference papers and/or performance/works of art/other non-print media outcomes, as appropriate
- Research outputs enhance the School's PBRF profile.
- Research collaborations are developed.
- Research grant applications are submitted.
- Regular contributions are made to appropriate professional and/or community/iwi groups and/or in a public service or University or national representation capacity.
- Regular contributions are made to School/Division and Division administration, as appropriate, relative to workload norms and expectations.
- Safe and healthy work practices are followed. University policies and procedures, relevant work standards and statutory obligations are complied with.
- A commitment to Te Tiriti o Waitangi is demonstrated.

PERSON SPECIFICATION

EDUCATIONAL QUALIFICATIONS

Essential

A PhD in a discipline relevant to Sport Coaching or a related discipline

OTHER DESIRABLE CRITERIA

- Knowledge of, and close engagement with, Māori and/or Pacific communities and Māori and/or Pacific health in Aotearoa New Zealand.
- Deep familiarity, on a personal level, with Te Ao Māori and/or at least one Pacific culture and language.

TRAINING, SKILLS AND KNOWLEDGE

Essential

- Successful tertiary-level teaching experience that is relevant to the Sport Development and Coaching major and, ideally, one or more of the following majors: Healthy Active Living, Human Performance Science or Health Promotion
- Proven record of research output and publications commensurable with the level of appointment and career stage.
- A research profile relevant to the study of Sport Coaching and a willingness to build interdisciplinary collaborations with staff across the School, particularly in the areas of Human Performance Science (i.e. performance analysis, strength and conditioning, psychology).
- Demonstrated success in undergraduate teaching, including the ability to lecture to large numbers and conduct small group seminars and tutorials effectively.
- Ability to contribute to the graduate and postgraduate programme, including the supervision of Honours, Masters and PhD students.
- Demonstrated commitment to using innovative teaching methods and materials e.g. online and distance delivery techniques, team teaching skills.
- Evidence of ability to conduct and publish research demonstrated by conference presentations and the quality of doctoral/masters research.
- A proven ability to communicate effectively with students and staff.
- An interest and willingness to contribute to departmental and University administration matters.
- Demonstrated ability to master existing and new theories, models and approaches in the relevant discipline.
- Ability to apply information and communication technologies to achieve desired outcomes and maintain and update those skills.
- Commitment to minoritised communities and cultural diversity (e.g. across ethnicity, gender, sexuality, disability) in professional/personal practice.
- Time management skills.

PERSONAL QUALITIES

- Self-motivation and a pro-active approach including a demonstrated commitment to innovation.
- Demonstrated capacity to work effectively as a member of a team, and, where relevant, to act as a leader of a research team.
- Proven ability to maintain a professional approach while under pressure.
- Ability to relate effectively and sensitively to students and staff from a variety of backgrounds and cultures.
- Commitment to a culture of openness, flexibility and cooperation to achieve excellence in academic programmes, research and service.
- A commitment to equal opportunity and to the University's partnership with Māori as intended by Te Tiriti o Waitangi.

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